



SWACHHTA PAKHWADA REPORT



01/05/2024 -15/05/2024



ESIC HOSPITAL, TIRUNELVELI,
TAMILNADU

INTRODUCTION:

To accelerate the efforts to achieve universal sanitation coverage and to put focus on sanitation, the Prime Minister of India, Shri Narendra Modi, launched the Swachh Bharat Mission on 2nd October, 2014.

As per the instruction of Ministry of Labour and Employment and the direction of ESI Corporation, Headquarters, New Delhi, the ESIC Hospital, Tirunelveli, Tamilnadu has observed the SWACHHTA PAKHWADA 2024 from May 1st 2024 to May 15th 2024.

ORGANISING COMMITTEE:

1. Dr.C.Sridharan, Assisant Medical Superintendent
2. Dr.S.Varalakshmi, CMO, NFSG (Ayurveda)
3. Mrs.F.Priya, Assistant Nursing Superintendent
4. Mr.C.Miller Edison, Assistant Director
5. Mr.P.Antony Rajan, Deputy Director
6. Mr.Pitchaivel, Care Taker

NODAL OFFICER:

1. Dr.P.Selvakumar, Nodal Officer

SWACHHTA PAKHWADA – 2024

S.NO	DATE	ACTIVITY
1	1/5/2024	Seminar and workshops on hygiene/sanitation in the office premises. Taking of Pledge.
2	2/5/2024	Review and Cleaning of lawns and common areas. Plantation of tree in premises having green area / lawn.
3	3/5/2024	Special cleaning of roofs of the buildings, all overhead water tank and water coolers / ROs etc.,
4	4/5/2024	Placing of dustbin at all suitable locations as well as arrangements for safe disposal of garbage. Creation / review of compost pit for disposal of biodegradable wastes.
5	6/5/2024	Cleaning of garden and trimming of trees
6	7/5/2024	Cleaning / Servicing of all electric and electronic items including fans, ACs, DG Sets, photocopier machines, computers, printers etc. Review of cleanliness around transformers, LT panels, Chillers plants, AC ducts etc., Dressing of loose wires (telephone, electrical, computers related etc.,)
7	8/5/2024	Improvement of internal ambience to the building by providing flowering / non-flowering plants, placing of sanitizers in wards and common areas.
8	9/5/2024	Seminar and workshops on hygiene / sanitation.
9	10/5/2024	Weeding out of old files, records, e-waste etc., to create additional space.
10	11/5/2024	Sorting and removal of unnecessary articles from work stations, cleaning of drawers, almirahs, cupboards etc.
11	13/5/2024	Cleaning of books and libraries. Setting up permanent mechanism regarding cleanliness activities taken up during Swachhta Pakhwada so that the same continue throughout the year.
12	14/5/2024	Pest control activities, cleaning of stairs, under-stairs areas, corridors, galleries etc.,
13	15/5/2024	Review all cleanliness activities and closing function.

Expenditure: NIL

01/05/2024

Seminar and Workshop on Hygiene/Sanitation in the office premises



Taking of Pledge



02/05/2024

Review and cleaning of lawns and common areas

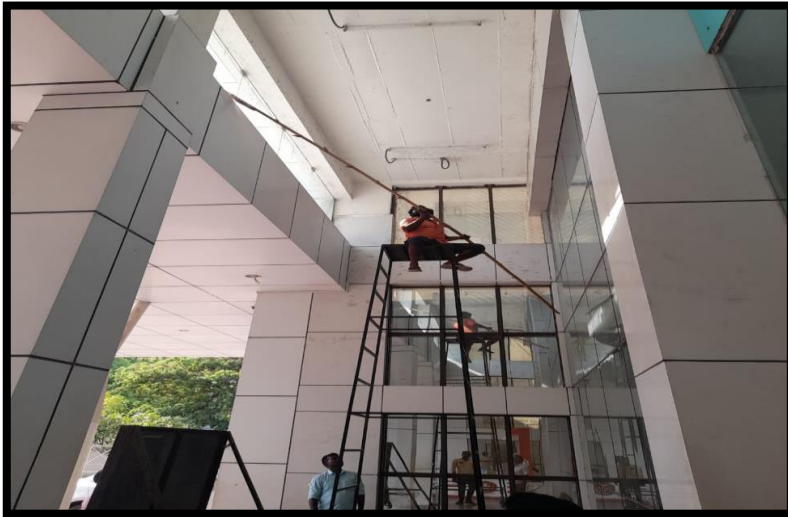


Plantation of tree in premises having green area / lawn



03/05/2024

Special Cleaning of roofs of the Buildings



Cleaning of all overhead water tank and water coolers/RO



04/05/2024

Placing of Dustbin at all suitable locations



06/05/2024

Cleaning of Garden and Trimming of Trees

Herbal Garden at Indoor Hospital premises- Trimmed the herbal plants and removed the overgrown shrubs, weeds, grass. Gardens set up attractively and easily accessible through entrances and paths.



All the dry leaves and green waste removed and collected in a pile, covered with mud for the future use of composting.



07/05/2024

Cleaning and Servicing of all electric and electronic items including fans, Acs, DG Sets, photocopier machines, computers, printers etc.,

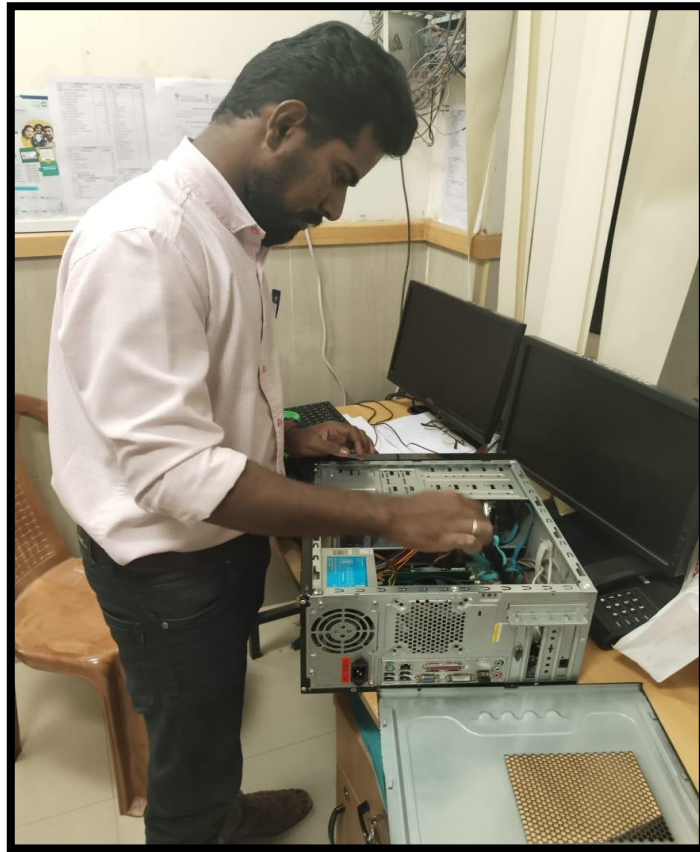


Review of cleanliness around transformers, LT panels, Chiller plants, AC ducts etc.,



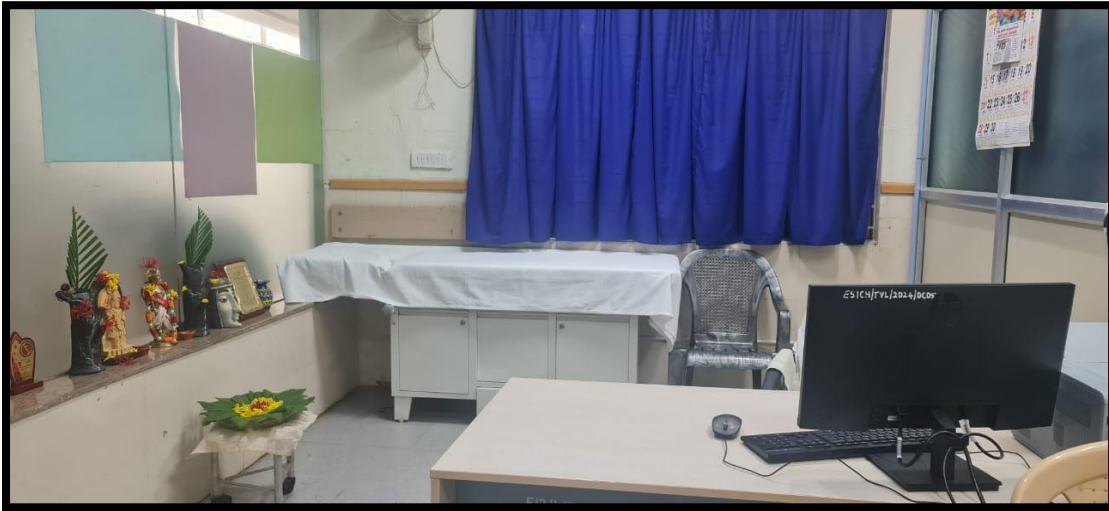


Dressing of loose wires (telephone, electrical, computer related etc.,)



08/05/2024

Improvement of internal ambience to the building by providing flowering / non-flowering plants



Placing of sanitizers in wards and common areas



09/05/2024

Seminar and Workshops on Hygiene / Sanitation in Office premises.



10/05/2024

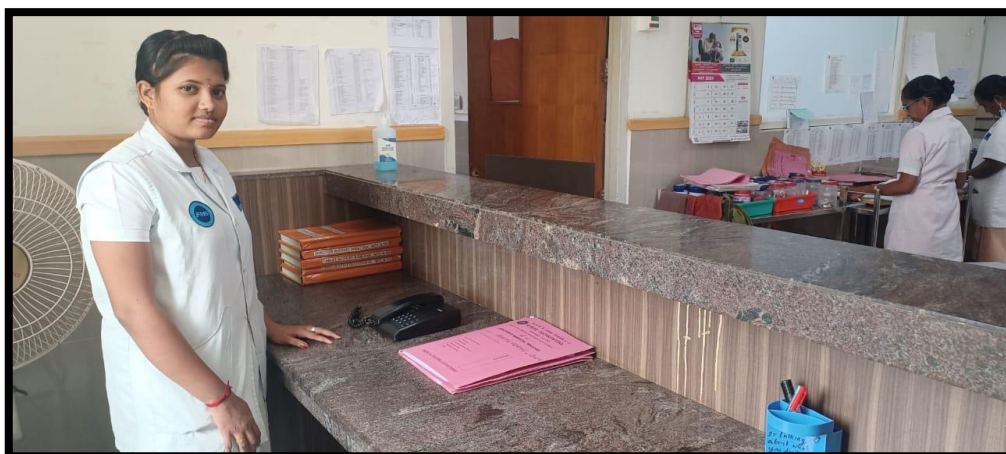
Weeding out of old files, records, e-waste etc., to create additional space

During the Special Campaign 3.0 (02-10-2023 to 31-10-2023), all records and files were systematically weeded out. As of the current date, no records are due for weeding out. Therefore, all closed files have been thoroughly reviewed, identified, and labelled for the next phase of the weeding out process. The identified files will be weeded out in due course.



11/05/2024

Sorting and removal of unnecessary articles from work stations



Cleaning of Drawers, Almirahs, Cupboards etc.,



13/05/2024

Cleaning of books and libraries



Setting up permanent mechanism regarding cleanliness activities taken up during Swachata Pakhwada so that the same continue throughout the year

A committee has been constituted and the following members are nominated to look after the cleanliness activities taken up during Swachhta Pakhwada and to set up a permanent mechanism for cleanliness activities.

1. Dr.C.Sridharan, Assistant Medical Superintendent
2. Dr.Selvakumar, NFSG, Nodal Officer
3. Dr.S.Varalakshmi, NFSG (Ayurveda)
4. Mrs.F.Priya, Assistant Nursing Superintendent
5. Mr.C.Miller Edison, Assistant Director
6. Mr.P.Antony Rajan, Deputy Director
7. Mr.Pitchaivel, Care Taker

14/05/2024

Pest Control Activities



Cleaning of Stairs, Under-Stairs Area, Corridors, Galleries etc.,





15/05/2024

Review of Cleanliness Activities

Cleaning of Parking Area:



Cleaning of Glass Windows:



Cleaning of Garden Area:



Cleaning of Ramps:

